

MEMORANDUM

Date: September 2, 2009

To: MSU Faculty and Staff in Division of Research and Economic Development and Academic Affairs

From: Glenn Steele, Interim Vice President, ORED

Re: Federal Appropriations Requests for 2011

As in previous years, requests for 2011 Federal Initiatives will be routed through either the Vice President for Agriculture, Forestry, and Veterinary Medicine (Dr. Gregory Bohach) or the Interim Vice President for Research and Economic Development (Dr. Glenn Steele), based on which division of the university you would normally work with.

All of the needed templates and other information is posted on the ORED website at: <http://www.research.msstate.edu/funding> under the tab FY 2011 Federal Initiatives Information.

We will use the same general format as we used last year. For requests submitted through ORED, the following materials should be submitted:

1. Standard one-page proposal (using appropriate template – located on ORED website).
2. Additional Federal Request Information document (using appropriate template – located on ORED website).
3. Additional internal page which addresses:
 - a. Competitive grant funds garnered in this area (or by proposal team) to demonstrate national viability;
 - b. Doctoral students advised by the proposal team, illustrating the involvement of graduate students in the proposed effort;
 - c. Description of how the initiative will move forward once the federal funds are no longer present (how will this be funded once the federal earmark funds are no longer present); and
 - d. Competitive funding garnered in this area as a result of on-going federal initiatives (for renewal proposals).

These requests should be submitted electronically to Ms. Debbie Walker, Office Manager for Federal Relations (dwalker@pres.msstate.edu) by Friday, October 2, 2009.

Following receipt of the proposals, the principal investigator will be invited to make a formal presentation on their proposed project to a peer committee (who will be appointed by the Interim Vice President of Research and Economic Development in consultation with the Provost). Following these presentations, proposed projects that are deemed most appropriate for the federal initiative process will be sent to the President's office for

inclusion in the MSU priority list sent to the Mississippi federal delegation. For any projects that are not selected for inclusion, the principal investigator will be notified in February, 2010.

If you have any questions, please feel free to contact me at steele@research.msstate.edu.

Regards,

Glenn Steele

Interim Vice President for Research & Economic Development