

FACULTY RESEARCH SUPPORT PROGRAM REQUEST FORM

(Revised July 2016)

This Faculty Research Support Program (FRSP) request form should be completed by the faculty member requesting financial support and sent to the appropriate department head and dean for signatures and approval of shared funding. This form must arrive at ORED at least 30 days prior to the intended departure date for domestic travel and 60 days for international travel. The application is not considered for review without appropriate signatures/funding amounts. Funding support will not be provided if requested after travel has commenced.

The **main purpose** of the Faculty Research Support Program is to provide travel funding to catalyze innovative research, creative and scholarly activities involving Mississippi State University. International travel to foster mutually beneficial partnerships that propel international research engagement is also encouraged.

Funding is available to support all fields and is expected to leverage external resources or collaborations resulting in impactful research and creative activities with the potential to elevate the ranking, reputation and research productivity of Mississippi State University.

Name of faculty member:

Title/Rank:

Department and/or research center of faculty member:

Faculty member email:

Department Head email:

Department Business Manager email:

Rationale/purpose of funding request (Please choose either Visit with Program Officer or Presentation/Poster at Professional Meeting):

Visit with Program Officer:

Presentation/Poster at Professional Meeting:

Program Officer Name:

Agency and Program:

If funding is being requested for travel to an agency, have you been in contact with the program officer?

Yes

No

Conference/Professional Meeting:

Presentation Title:

If funding is being requested for conference/professional meeting travel, has the faculty member been advised that his or her paper/abstract/poster has been accepted for presentation/publication?

Yes

No

Significance of Program Officer Visit or Professional Meeting Attendance (1000 characters MAX):

Travel Dates (Must be in FY 2017):

Location of Program Officer Visit/Conference or Professional Meeting:

Please check appropriate box:

Domestic Travel

International Travel

Name of country traveling to:

Estimated expenses and any other relevant information:

Airfare:

Hotel:

Meals:

Ground Transport:

Other:

Total Budget:

Funding commitment by department:

Department Head/Director Signature

Funding requested from college:

Associate Dean of Research Signature

Funding requested from ORED:

Other sources of funding: