



National Science Foundation - Reporting Checklist

Biographical Sketch	
	REQUIRED:
	<ul style="list-style-type: none">Any titled academic, professional, or institutional position regardless of whether remuneration is received
	<ul style="list-style-type: none">All full-time, part-time or voluntary positions
	<ul style="list-style-type: none">All adjunct, visiting, or honorary appointments

Current and Pending Support	
	REQUIRED:
	<ul style="list-style-type: none">Current and pending grants, contracts and cooperative agreements requested by or issued to MSU, made available to the PI, and related to the PI's research
	<ul style="list-style-type: none">Current and pending grants, contracts and cooperative agreements requested by or issued to an entity other than MSU, made available to the PI, and related to the PI's research
	<ul style="list-style-type: none">All resources made available to an individual in support of and/ or related to his/her/their research efforts regardless of whether they have monetary value
	<ul style="list-style-type: none">In-kind contributions, such as office/laboratory space, equipment, supplies, employees, students intended for use on the project/proposal being proposed
	<ul style="list-style-type: none">In-kind contributions NOT intended for use of the project/proposal, but that have an associated time commitment
	<ul style="list-style-type: none">Resources received through MSU or any other institution
	<ul style="list-style-type: none">Resources received directly by <u>an</u> individual
	<ul style="list-style-type: none">Consulting agreements if it involves research
	<ul style="list-style-type: none">Research endeavors (meaning research of the PI)
	<ul style="list-style-type: none">Start-ups received from other institutions (e.g., external start-up packages)



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	<ul style="list-style-type: none"> • Lab space in a foreign country
	<ul style="list-style-type: none"> • Material or data provided by a 3rd party for use in your research
	<ul style="list-style-type: none"> • Support PI receives from external source to mentor a research postdoc conducting PI's research
	<ul style="list-style-type: none"> • Activities that happen outside the "home institution" appointment (e.g., summer months for 9-month faculty)
	<ul style="list-style-type: none"> • Third party provides access to individuals such as a technician or postdoc and they are being used to work on the PI's research
	<ul style="list-style-type: none"> • Subawards from domestic or foreign entities
	NOT REQUIRED:
	<ul style="list-style-type: none"> • Gifts - no associated time commitment
	<ul style="list-style-type: none"> • Prizes, endowments
	<ul style="list-style-type: none"> • In-kind contributions not intended for use on the project/proposal being submitted to NSF and that have no associated time commitment
	<ul style="list-style-type: none"> • Start-up packages from MSU
	<ul style="list-style-type: none"> • Mentoring activities that are a part of the PI's regular appointment at MSU
	<ul style="list-style-type: none"> • Independent research endeavors of individuals in the PI's lab
	<ul style="list-style-type: none"> • Postdocs and graduate students personally funded on fellowships by foundations
	<ul style="list-style-type: none"> • Consulting or professional services where no research is performed
	<ul style="list-style-type: none"> • Faculty academic year salary
	<ul style="list-style-type: none"> • Peer teaching
	<ul style="list-style-type: none"> • True consulting
	<ul style="list-style-type: none"> • Research of a post-doc working in a PI's lab
	<ul style="list-style-type: none"> • Post-doc working in PI's lab who is wholly supported elsewhere
	<ul style="list-style-type: none"> • One-time travel to present at a conference at an international organization

Research Performance Progress Reports



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	REQUIRED if they are new and were not submitted previously:
	<ul style="list-style-type: none">• Active other support - include an update current and pending to respond to, “Has there been a change in the active support since the last reporting period?”
	<ul style="list-style-type: none">• Response to, “What percentage of the budget was spent in a foreign country?”
	<ul style="list-style-type: none">• Response to, “Has there been a change in the primary performance site location?”
	<ul style="list-style-type: none">• Post-award disclosures of current and pending previously undisclosed-MUST BE REPORTED WITHIN 30 DAYS OF NOTICE THROUGH “OTHER REQUESTS” IN RESEARCH.GOV
	NOT REQUIRED:
	<ul style="list-style-type: none">• Post-doc working in the PI’s lab that is wholly supported elsewhere